

Dhaka Water Supply and Sewerage Authority
Office of the Managing Director
WASA Bhaban
98, Kazi Nazrul Islam Avenue, Kawran Bazar, Dhaka-1215
Website: www.dwsa.org.bd

Ref. No: 46.113.208.00.13.145.2013(2)-3966

Date: 31.10.2024

Office Order

To relate the Gender Equality and Social Inclusion with the Institutional system and activities of the Dhaka WASA a Gender Equality and Social Inclusion (GESI) Forum has been formed consisting of 13 members as below:

Sl. No	Designation	Role
1.	Additional Chief Engineer (RP&D), Dhaka WASA	Convener
2.	Chief Revenue Officer(CRO), Dhaka WASA	Member
3.	Superintending Engineer, (MODS Circle-1), Dhaka WASA	Member
4.	Superintending Engineer, (MODS Circle-2), Dhaka WASA	Member
5.	Nishat Mozumder, Chief Accounts Officer	Member
6.	Dr. Sazia Afrin, Executive Engineer & DPD-DWSNIP, Dhaka WASA	Member
7.	Chief Training Officer, Dhaka WASA	Member
8.	Shahida Kaniz, Deputy Secretary, Admin-1, Dhaka WASA	Member
9.	Mr. Mosfijur Rahaman, Executive Engineer, DESWSP, Dhaka WASA	Member
10.	Mrs. Zeni Chakma, Executive Engineer, DWSNIP, Dhaka WASA	Member
11.	Sr. Community Officer, CPCR Div. Dhaka WASA	Member
12.	Dr. Salma Sultana Boby, Medical Officer, Dhaka WASA	Member
13.	Secretary, Dhaka WASA	Member Secretary

2. ToR:

- A. Gender Equality and Social Inclusion (GESI)-2024-2030 will be valid till 2030.
 - B. New member may be co-opt within acting or after expired time of the Forum
 - C. New designated officer will be treated as new member if any transferred to other.
 - D. If the designation of any member changed then the new membership will be decided by the comprehensive decision of the GESI Forum.
 - E. Generally after every three months a meeting will be arranged but at any time can be arranged considering the special need.
 - F. For the necessity of the implementation, other officers, staffs and consultants may be invited in the meeting.
 - G. Forum will submit annual report to the Managing Director in each year.
3. Each member will be eligible for 1,000/- (One Thousand) taka as honorium for each meeting but maximum for three time in a year.

By the approval of the Managing Director
Signed
Shahida Kaniz
Deputy Secretary, Admin-1
Dhaka WASA
Tel: 55012407

Distribution:

1. Additional Chief Engineer (RP&D), Dhaka WASA
2. Secretary, Dhaka WASA
3. Chief Revenue Officer(CRO), Dhaka WASA
4. Superintending Engineer, (MODS Circle-1), Dhaka WASA
5. Superintending Engineer, (MODS Circle-2), Dhaka WASA
6. Nishat Mozumder, Chief Accounts Officer
7. Dr. Sazia Afrin, Executive Engineer & DPD-DWSNIP, Dhaka WASA
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Copy For Necessary action (Not by Seniority)

1. Deputy Managing Director (HRM&Admin, O&M, RP&D /Finance) Dhaka WASA
2. Chief Engineer, Dhaka WASA
3. Commercial Manager, Dhaka WASA
4. Additional Chief Engineer (RP&D), Dhaka WASA
5. Chief Security Officer, Dhaka WASA
6. Superintending Engineer/Project Director..... Dhaka WASA
7. CRO/CTO/CAO Dhaka WASA
8. Sr. System Analyst (GIS), Computer centre, Dhaka WASA (For Digital Platform-D-Nothi, e-GP)
9. Executive Engineer/Plant Manager/Staff Officer.....Dhaka WASA.
10. Deputy Secretary..... Dhaka WASA.
11. System Analyst (MIS), Computer Center, Dhaka WASA (For uploading the notice in DWASA website).
12. PA to MD, Dhaka WASA (for kind information).
13. Record keeper/PIMS Cell, Admin-1, Dhaka WASA.
14. Office copy.

Deputy Secretary
Admin-1
Dhaka WASA.